



Creating a safer
Cambridgeshire

MINUTES OF MEETING

SUBJECT: Force Executive Board (FEB)

HELD ON: Monday 5 March 2018

AT: Conference Room 3, Force HQ

PRESENT: Alec Wood, Chief Constable (Chair)
Alan Baldwin, Deputy Chief Constable (*via Skype for part of meeting*)
Dan Vajzovic, Assistant Chief Constable
Liz Groom, Federation Chair
Sarah Cooper, Head of Corporate Communications
Natalie Benton, Head of Corporate Development
Sharon Carman, Unison Chair (*via Skype*)
Jo Conlon, Head of Finance
Vicky Skeels, Local Policing Commander
James Sutherland, Supt Contact Management
Kelly Drewery, Talent Management & Succession Planning Manager
Darren Hopson, Norfolk Constabulary (*for agenda item 5*)

ACTION

1. APOLOGIES

Apologies were received from the Chief Finance Officer, Head of Investigations, Head of ICT, HR, Superintendents Association, T/ACC JPS, ACC Malik, CC's Staff Officer, Director of Estates and Director of Information.

2. MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2018

The minutes were approved.

3. MATTERS ARISING FROM MEETING HELD ON 5 FEBRUARY 2018

3.1 Item 8.2 FEB 8 January 2018 – Internal Audit

The DCC informed colleagues that the proposed changes to the governance of internal audit reports will be discussed at next week's BCH DCCs meeting, following which he will update the Chief Officer Group.

3.2 Item 5.1 FEB 5 February 2018 – NPAS Budget

An update will be provided when a review of Cambridgeshire's use of air support assets for February and March has been undertaken.

3.3 Item 5.2 FEB 5 February 2018 – Capital Programme for 2018/19

*Supt
Sutherland*

See agenda item 7.4.

3.4 Item 6.1 FEB 5 February 2018 – Staff Survey

The DCC confirmed that although it was not an ideal time to be launching the survey in view of the clash with the Local Policing Review and Athena, Cambridgeshire would be launching the survey today along with Bedfordshire and Hertfordshire.

4. BE YOU SENIOR LEADERSHIP PROGRAMME

Kelly Drewery provided an update on two current talent management programmes – 'Be You' and 'Further You'.

'Be You' is a senior leadership programme for Chief Inspectors and above and Police Staff equivalents. A microsite will be launched in April.

'Further You' is a programme aimed at Inspectors & T/Inspectors and below and Police Staff equivalents. Applications are currently open for a pilot programme which commences on 10 April. A forcewide email will be circulated with an application form.

With regard to governance of the programmes, both will report into the People Board.

5. OP MOONSHOT

Darren Hopson, Norfolk Constabulary, gave a presentation on Operation Moonshot.

Following a forcewide review of ANPR late 2015/early 2016, Norfolk invested in three double crewed ANPR vehicles and Op Moonshot was developed to:-

- use the ANPR technology in a more productive way
- build a sustainable team that could self task to address emerging issues
- provide a platform for expansion
- impact on rural crime, locally and county wide
- work in partnership with other agencies
- create an uncomfortable environment for criminals to operate in

The Chief Constable was keen to explore opportunities for working with Norfolk on this, in view of the fact that the two counties had common borders, and thanked Darren for his presentation. The ACC agreed to look into this further.

ACC

6. RISK AND BUSINESS CONTINUITY

Members noted the Principle Risk Report and summary document. From April the report will be presented in a different format.

7. STANDING FINANCIAL REPORTS

7.1 *Item closed due to operational sensitivity.*

7.2 *Item closed due to operational sensitivity.*

7.3 Capital Monitoring Report

Members noted the latest Capital Programme Monitoring Report which provided an overview for the ten months ending 31 January 2018.

61.3% of the 2017/18 Capital programme has been spent and committed, with early indications that expected outturn will reach 61.5%.

7.4 Capital Programme 2018/9 – 2021/22

Members noted the report on the Capital Programme 2018/19-2021/22 which provided an update on expenditure for 2018/19 that had been approved by the Police & Crime Panel in January.

8. STRATEGIC PERFORMANCE

Performance Update

The ACC referred colleagues to his monthly performance report, which reflected the updates provided at the recent Force Performance Management Meeting.

Further days of action were held in February, including Op Oculus which focused on crime prevention and resulted in the arrest of a prolific burglar. A day of action on burglary will take place in March and further days of action are planned for the rest of the year, including internet based CSE in April and labour exploitation in May.

9. ORGANISATIONAL DEVELOPMENT

9.1 CDD Update

The Head of Corporate Development referred colleagues to her report, which provided an update on work towards the department's four core objectives, namely Governance & Assurance, Information Standards, What Works and Demand.

The Governance and Inspection Team have completed a 'readiness review' of child protection. Initial results have been shared with the Head of Public Protection to inform the strategic development of this function.

The Performance Team have completed a piece of analytical work to assess the true crime increase in Cambridgeshire in 2017, once adjustments were made for the effect of improved NCRS compliance. Members noted their report at Appendix A.

Les Graham from Durham University will visit the Constabulary during w/c 26 June to present the results of the current staff survey. A decision will be made nearer the time as to what staff group(s) he will meet with.

The Social Research Team have published academic and research partnership guidelines for the force, which contain guidance about working with universities and external research companies and may be useful for those completing academic qualifications. They can be found in the Force Policy Library.

Amended guidance will be issued by HMICFRS on the template for Force Management Statements. The due date for completion of the statements is now 31 May 2018.

9.2 Internal Non-Financial Audit Report

Members noted the report from the Head of Corporate Development which provided an overview of current and future internal non-financial audit activity. There were no new audit reports during the past month. Three audits were scheduled for Q4 of 2017/18 and work is ongoing to finalise the internal audit schedule for 2018/19.

There are currently no outstanding high or low priority actions outside their due date. There are two outstanding medium priority actions outside their due date, which relate to the Seized Property and Controlled Drugs audit. Work is ongoing to progress this action.

10. ITEM FOR RESOLUTION

Item 'closed due to operational sensitivity'.

11. ITEM FOR INFORMATION

Data Protection Reform Project Update

This item was deferred to the next meeting.

12. ANY OTHER BUSINESS

12.1 Chairman's Items

The Chairman did not have any items for discussion.

12.2 Item Notified at the Start of the Meeting

Item 'closed due to operational sensitivity'.

13. DATE OF NEXT MEETING

The next meeting will take place on Monday 9 April at 11am in Conference Room 3, HQ.